

## One Fine Day Coordination

- Check-ins from us 1-2 months before the wedding day
- 2 planning meetings the month before the wedding to go over every single detail
- Review all the venue and vendor contracts
- Coordinate with venue and vendors for event schedule and details one week before the wedding day
- Prepare wedding day rundown
- Prepare tea ceremony order list
- Briefing with the bridal team for big day rundown
- On-site coordination with vendors
- On-the-day full-service event management

Full-Day ~ HK\$8,800 net per event  
(0800 to 2300 hrs)

Half-Day ~ HK\$5,800 net per event  
(8 consecutive hours between 0800 to 2300 hrs)



## 囍日婚禮統籌服務

- 交接期為婚禮1-2個月前
- 安排2次會議, 了解並確實每個細節
- 覆核所有跟場地和婚慶服務商戶的合約
- 婚禮前一週與婚慶服務商戶和宴會場地負責人確認時間及流程
- 計劃婚禮當日流程表
- 準備敬茶賓客次序表
- 與兄弟姊妹團溝通婚禮當日流程
- 管理婚慶服務商戶
- 流程跟進及管理

全日 ~ HK\$8,800 net per event  
(0800 to 2300 hrs)

半日 ~ HK\$5,800 net per event  
(8 consecutive hours between 0800 to 2300 hrs)